

Four Courts Steering Group Minutes

Meeting Date:	Thursday 19 June 2025
Meeting Time:	1 – 3 pm
Meeting Format / Location:	Four Courts Community Centre, Small Room

Four Courts Steering Group Attendees

Bevin – 1 attendee
Churchill – 3 attendees
Kennedy – 3 attendees

Southern Housing Attendees

Name	Job Title	(Initials)
Lis Rodrigues	Director of Regeneration and Strategic Projects	LR
Alison White (Acting Chair)	Community Engagement Manager	AW
Lewis Kinch	Co-creation & Innovation Manager	LK
Vanessa Biddiss	Head of Region (Housing)	VB

No.	Summary of meeting notes	Action
1.	Welcomes and introductions	
	Welcomes and introductions Apologies received from four members and one observing member. One former resident has moved out of Four Courts and is no longer eligible to be a member of the group.	
2.	Approval of minutes of meeting 22 May 2025 and matters arising	
	<p>These are the first official minutes to be shared publicly, as they record the first formal meeting of the Four Courts Steering Group. Notes from earlier meetings and training sessions were only shared with those who attended.</p> <p>It was agreed that at least 50% of members must be present to make discussions or recommendations.</p> <p>Action: AW to update both the minutes and the Terms of Reference with this change.</p> <p>There was discussion about former residents attending the meeting. It was agreed that the membership of this group was for existing residents. - Decision</p> <p>The group agreed to include members' initials and block names in future minutes. One member asked to use three initials to avoid confusion with another member. - Decision</p> <p>The group unanimously agreed to adopt the minutes from the meeting on 22 May 2025, with the amendment - Decision</p>	AW

	<p>Action: AW to share the updated version of the minutes by email and post along with these new minutes.</p>	AW
3.	<p>Election of Chair and Vice Chair</p> <p>Nominations were received for Chair and Vice Chair and the group requested a short-written statement from each nominee. Votes to be cast via email or in person and roles will be confirmed by a simple majority.</p>	
4.	<p>Terms of Reference and Code of Conduct</p> <p>Residents were given updated copies of the Terms of Reference (TORs) and Code of Conduct, which had also been shared by email and post the week before. These documents set out how the group works, and the standards of behaviour expected from members.</p> <ul style="list-style-type: none"> • One amendment was agreed: Clause 5.1 of the Terms of Reference that at least 50% of members must be present to make decisions will be updated as discussed. - Decision • No other changes were needed to either document. • The group unanimously agreed to adopt both the Terms of Reference and the Code of Conduct, with the single amendment to clause 5.1. - Decision 	
5.	<p>Presentation</p> <p>LR gave a presentation using slides to explain the key activities and opportunities for resident involvement in the Four Courts regeneration project.</p> <p>The presentation covered:</p> <ul style="list-style-type: none"> • Regeneration and planning process • Design and procurement (choosing contractors and consultants) • Building safety and quality standards • Social value (benefits for the community) • Construction, completion and moving in. <p>There was a group discussion about safety during the demolition and construction phase, space standards, accessibility standards, government funding for regeneration, resident involvement in selecting consultants, traffic management and landscaping and biodiversity in the new proposals.</p> <p>The Group wanted to confirm whether Southern Housing has been able to rehouse residents in Bevin Court in accordance with the target timescales of March 2026. LR confirmed that we are on track at this stage. Residents moving from Bevin Court are moving to other Independent Living schemes or into general needs homes depending on their preference and need.</p> <p>There was a query as to whether the demolition of Bevin & Roosevelt blocks would create a lack of this type of accommodation – it was confirmed that there are a lot of Independent Living schemes in the region, which is sufficient to meet the housing and care needs of older residents.</p>	

	<p>The road map illustration proposed for the next newsletter was shared with the Group for advice about how to make the timescales for regeneration clear for residents living on the estate, especially for residents of Kennedy & Churchill Courts. The advice from the Group was incorporated into the forthcoming newsletter.</p> <p>Residents requested the following changes and additions:</p> <ul style="list-style-type: none"> • Add an estimated start date for Phase 1 is 2028 with completion from 2031 • Clarify when Kennedy and Churchill residents might be able to move into new homes on the estate • Make information more accessible for residents who find newsletters hard to read or understand. - Action LR <p>LR reminded the group that there are many ways to stay informed and ask questions, including:</p> <ul style="list-style-type: none"> • Monthly drop-ins at Kennedy Court • Coffee mornings at Bevin Court • FAQs and newsletters • Suggestion boxes • The Four Courts mailbox: four.courts@southernhousing.org.uk • WhatsApp channel. <p>The slides from the presentation can be shared with any member of the Steering Group on request.</p>	LR
6.	Any other business (AOB)	
	There was no other business, the Acting Chair closed the meeting at 3.00pm.	
7.	Summary of Actions	
	<ul style="list-style-type: none"> • Update Terms of Reference with this change • Use three initials to avoid confusion with another member • Share the updated version of the minutes by email and post along with these new minutes • Updates to Road Map. 	AW AW AW LR
8.	Summary of Decisions	
	<ul style="list-style-type: none"> • More than 50% of members must be present to make decisions. Clause 5.1 of the Terms of Reference to be updated as discussed • Membership of this group is for existing residents • Adopt the minutes from the meeting on 22 May 2025 to reflect the position that that 50% of members must be present to make decisions • Adopt both the Terms of Reference and the Code of Conduct, with the single amendment to clause 5.1. 	
9.	Future agenda items	
10.	Date of next meeting	
	1pm Thursday 24 July 2025	