

Four Courts Steering Group Minutes

Meeting Date:	Thursday 16 October 2025
Meeting Time:	1pm – 3pm
Meeting Format / Location:	Four Courts Community Centre, Small Room

Present

Roosevelt – 1 attendee
 Bevin – 1 attendee
 Kennedy – 3 attendees
 Churchill – 3 attendees
 One non-voting observer.

Southern Housing Attendees

Name	Job Title	(Initials)
Vanessa Biddiss	Head of Region	VB
Lis Rodrigues	Director of Regeneration and Strategic Projects	LR
John Gibbons	Head of Procurement	JG
Ellie Boulton	Community Engagement Manager	EB
Jason Bechtle	Project Manager	JB

Apologies

Two FCSG members gave their apologies.
 Beverly Quinlan – Resettlement Manager.
 Mike Bushell – Area Housing Manager.

Minutes of the last meeting:

Minutes from the meeting 18 September 2025 were approved Actions from the meeting 18 September 2025 were reviewed and updated. EB updated that the formatting of the minutes published on the website are shorter.	
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Project Updates:

<p>Regeneration: LR gave an update on progress with the procurement process and next steps for the regeneration. Surveyors may be on site. Will all have identification.</p> <p>Resettlement: 41 vacant homes at Bevin Court, 19 residents have viewed and accepted new homes.</p>	
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	<p>One to one appointments for resident of Roosevelt Court will start in November to give more opportunity for residents to be matched with held properties.</p> <p>Feedback on removal company has been good.</p> <p>Bedbugs:</p> <p>Members raised concerns that residents with health problems find it difficult. Update to be provided for next meeting.</p>	
	<p>Procurement Update:</p> <p>An update was provided on procurement of the Employers Agent, Planning Consultant and Architects.</p> <p>Subgroup will scrutinise marking of the eight architects. Training will be provided.</p> <p>Once the design team are appointed we will be in a better position to understand the opportunities and constraints.</p>	
	<p>Membership and representation:</p> <p>Survey/questionnaire.</p> <p>The work that went into the production of the questionnaire was congratulated and the member thanked for their time.</p> <p>Feedback and suggestions were made.</p> <p>It was agreed the survey should be branded to be from the FCSG.</p> <p>How can residents contact FCSG:</p> <p>Next newsletter to encourage residents to use the post boxes to leave questions or issues.</p> <p>Recruitment and succession planning:</p> <p>The group discussed potential future succession planning. As we are encouraging new members to join, a new chair and vice chair may emerge from the new members.</p>	
	<p>Housing management and estate issues subgroup:</p> <p>Following discussions the group decided a subgroup was not the right approach.</p> <p>Members agreed a quarterly walkabout or inspection where multiple teams from Southern Housing attend.</p> <p>The members suggested that this event would benefit from a skip day.</p>	
	<p>Lived Experience Project:</p> <p>Chair would like to work on the draft brief for the project.</p>	
	<p>Training:</p> <p>The group agreed that where possible all members should complete the Committee skills training. Session to be scheduled.</p> <p>‘Asking the right questions’ training will focus on asking questions and scrutiny. Useful for all members, especially those involved in the Procurement process.</p>	
Any Other Business (AOB)		
	Security across the estate was discussed:	

	<p>The code for scooter storeroom at Churchill is known by people who shouldn't have it. Members were frustrated with how long it has taken to be resolved.</p> <p>All members were urged to report any ASB and thefts so the police can action. Southern Housing are meeting with Hastings Police to discuss the situation.</p> <p>Community Engagement Manager Role:</p> <p>EB has successfully applied and been appointed to the role on a permanent basis. The Chair led the group in congratulating EB and the acknowledged the work she has done so far in the role.</p>	
	<p>Date of next meeting: 1pm – 3pm Thursday 20 November 2025</p>	