Procurement
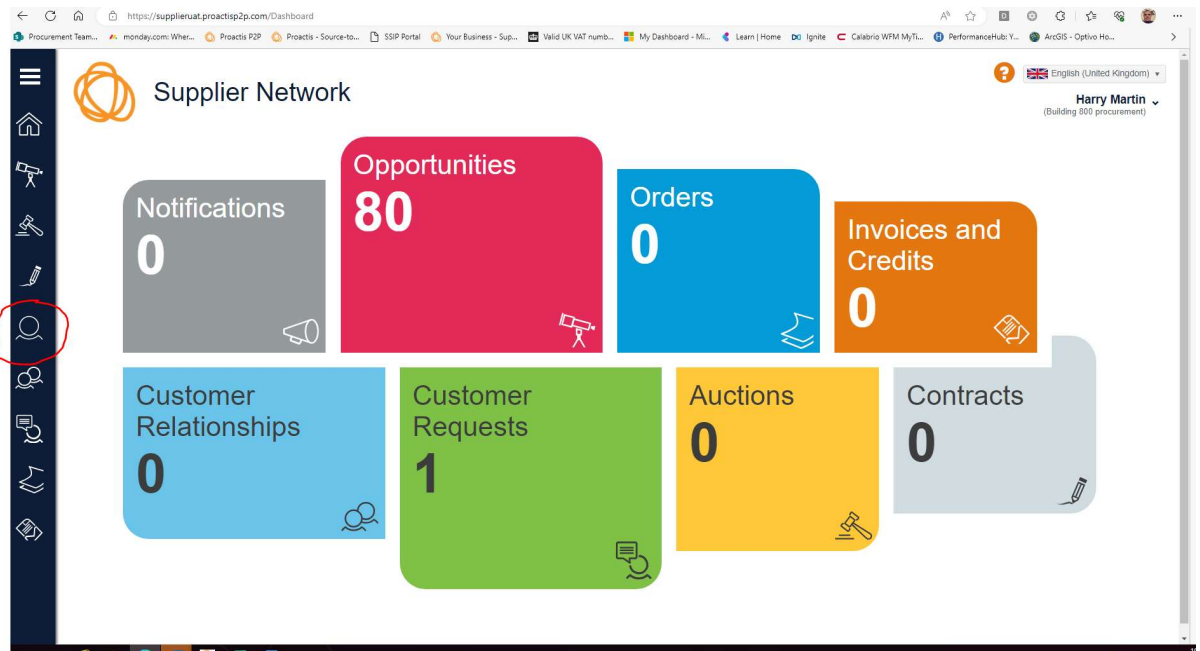**SUPPLIER RELATIONSHIP MANAGEMENT**

Updating Bank details in SRM

1. Log into your account, from the home screen click the customer icon on the left-hand side of the screen which has been circled red.

2. Then it'll bring up this screen where you need to click edit.

3. Finally, that'll bring up the screen below which is where you can update your bank details.

4. Please upload a copy of the new bank details in the document section on a company headed PDF.